

CRAWFORD COUNTY AIR TERMINAL

MINIMUM STANDARDS AND REQUIREMENTS FOR COMMERCIAL AERONAUTICAL ACTIVITIES

INTRODUCTION

The Crawford County Airport Board (CCAB) is responsible for the administration of the Crawford County Air Terminal (the Airport). Part of this responsibility includes encouraging the economic health and orderly development of general aviation and its related activities at the Airport and to provide for adequate commercial services for the users of the Airport. The following Minimum Standards for Commercial Aeronautical Activities have been established by the CCAB as a part of providing for commercial services at the Airport.

This document sets forth the Minimum Standards for engaging in the listed commercial aeronautical activities at the Airport. Any commercial operator (for the purposes of these Minimum Standards, a commercial operator is any person, individual or business, who provides aeronautical services for compensation of any sort on the Airport) doing business on the Airport will be subject to and expected to comply with all appropriate federal, state and local laws, codes, ordinances and regulations.

As a part of its responsibilities for the administration of the Airport the CCAB also establishes Operational Rules and Policies for operations on the Airport. Each commercial operator on the Airport must comply with the Operational Rules and Policies in effect.

Notice of Proposed Changes

The CCAB reserves the right to change and/or add to these Minimum Standards at its discretion. Notice of meetings of the CCAB in which changes, amendments or additions to these Minimum Standards are to be considered shall be made in accordance with the Michigan Open Meetings Act.

Qualification

A fair and reasonable opportunity, without discrimination, shall be afforded all applicants to qualify for a commercial operating agreement. A person entering into a commercial operating agreement (commercial operator) with the CCAB shall have the privilege of engaging in and conducting the activities specified in the commercial operating agreement contingent on meeting the Minimum Standards as they exist or may be amended, payment of prescribed fees and charges and compliance with applicable federal, state, county and airport laws, rules codes and regulations.

No Exclusive Right

The act of entering into a commercial operating agreement by the CCAB with a commercial operator shall not be construed as granting the commercial operator any exclusive right to operate on or at the Airport.

Rights Reserved

The CCAB retains and reserves the right to designate specific areas on the Airport on which commercial aeronautical services may be conducted and may not be conducted. Such designation(s) shall give consideration as to the nature and extent of the desired commercial operation and the land or space available for such proposed uses, consistent with the orderly and safe operation of the airport.

Written Agreement Required

Prior to providing commercial aviation services on the Airport a prospective commercial operator is required to enter into a written agreement with the CCAB. The agreement will recite the terms and conditions under which he or she will operate his or her business on the Airport, including, but not limited to, the term of the agreement, fees and charges, privileges and obligations and other relevant matters. These Minimum Standards do not set forth a complete recitation of the terms of a commercial operating agreement. However, the terms of any commercial operating agreement may not amend these Minimum Standards and to the extent the terms of any commercial operating agreement are inconsistent with these Minimum Standards, those terms of the commercial operating agreement are invalid and unenforceable.

Non-Discrimination

Each commercial operator who enters into a commercial operating agreement with the CCAB agrees to furnish service on a fair and equal manner to all aeronautical users of the Airport and shall not discriminate in its hiring or service to the public on the basis of sex, race, national origin, religion, ethnicity, age (other than is required by federal or state law or regulation) or other classification protected by law. A commercial operator may, however, make reasonable and nondiscriminatory discounts, rebates or other similar types of price reductions to volume purchasers.

COMMERCIAL AIRCRAFT MAINTENANCE SERVICES (Non-resident)

For the purposes of these Minimum Standards, a Commercial Aircraft Maintenance Services (Non-resident) shall mean a person (individual or company) that does not lease space on the Airport and who provides any aircraft maintenance services for which that person receives any compensation in any form whatsoever, be it direct monetary form, in-kind services, barter or otherwise. Such a service provider is a commercial operator under the terms of these Minimum Standards. Aircraft maintenance services shall mean any repair, replacement, modification, alteration, preventive maintenance or inspection made to or on an aircraft or component thereof.

Any person desiring to provide Commercial Aircraft Maintenance Services on the Airport shall:

1. Be licensed to conduct business in Crawford County, Michigan (as described below).
2. Have in force and effect at all times such services are provided on the Airport a Commercial General Liability insurance policy in a form acceptable to the CCAB with minimum aggregate limits of one million dollars and shall name the Crawford County Airport and CCAB as additional insureds. The commercial operator will provide the CCAB with a copy of the declarations page of the policy prior to beginning service and shall require the insurer to provide the CCAB at least thirty days notice of expiration of such policy.
3. Have a fixed base of operations on an airport.
4. Provide personnel for the work to be conducted at the Airport who have the appropriate Federal Aviation Administration certification for the work to be performed and who also meet all Federal Aviation Regulation requirements (if any) for recent experience to conduct maintenance work on aircraft.
5. Use only personnel who can provide documentation of United States citizenship or permission to be in and employed in the field of aviation maintenance in the United States.
6. Have a person on staff who holds a Federal Aviation Administration issued airframe and powerplant mechanic certificate with current Inspection Authorization and also meets are requirements of the Federal Aviation Regulations for recent experience to exercise such certificates and authorizations.
7. Perform all work on aircraft at the airport in accordance with Federal Aviation Regulations.
8. Enter into a commercial services agreement with the CCAB.
9. For nonemergency service, provide a maximum response time to arrive at the aircraft on the Airport within twenty-four hours of initial contact unless a longer time is negotiated with the aircraft owner/pilot making the request.
10. For emergency service, provide a response time not to exceed ninety minutes to arrive at the Airport.

(Note to Item 1: There are no business licensing or registration requirements in Crawford County, Michigan. However, if you intend to provide commercial aeronautical services on the Airport under a name other than the legal name of your business, you may need to file a Certificate of Assumed Name (“dba”) with the State or County. Check with the County Clerk with any questions. For a corporation or LLC, the legal name of the business is the name on the business formation documents filed with the State. For a sole proprietorship, the legal name of the business is your full name.)

COMMERCIAL AIRCRAFT MAINTENANCE SERVICES (Resident)

No Minimum Standards have been established as of the date set forth below.

FIXED BASE OPERATOR

No Minimum Standards have been established as of the date set forth below.

FLIGHT SCHOOL

No Minimum Standards have been established as of the date set forth below.

AIRCRAFT SALES

No Minimum Standards have been established as of the date set forth below.

AIRCRAFT RENTAL

No Minimum Standards have been established as of the date set forth below.

AIR TAXI OR CHARTER SERVICES

No Minimum Standards have been established as of the date set forth below.

AIRCRAFT FUEL AND DISPENSING SERVICE

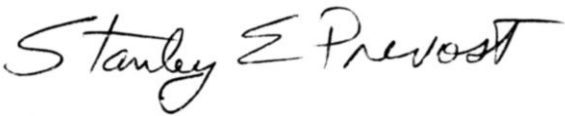
No Minimum Standards have been established as of the date set forth below.

SPECIALIZED COMMERCIAL AVIATION SERVICES

No Minimum Standards have been established as of the date set forth below.

Pursuant to a vote of the Crawford County Airport Board held at a public meeting on March 11, 2010, these Minimum Standards are effective as of the date set forth below.

March 11, 2010
Date



Chair, Crawford County Airport Board